

# Setting up WebDAV

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## About WebDAV

The Web-based Distributed Authoring and Versioning (WebDAV) set of extensions to the Hypertext Transfer Protocol (HTTP) allows your users to collaboratively create and edit Microsoft Office files (for example, Word, Excel, and PowerPoint).

Users can access uploaded files as if they were using a file server. Using the FirstClass Web Services browser client, users can save updated files directly to FirstClass Web Services.

A WebDAV-enabled application's locking mechanism can also be supported. This means that if User A opens the file for editing, User B will be notified that the file is locked when they attempt to edit it. Depending on the application, User B may be allowed to continue editing and then be offered a choice to merge files at the end, or wait and be notified by the application when the file is available for editing. Support for WebDAV locking requires the WebDAV lock columns to be present in the container being accessed.

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## Setting up WebDAV

WebDAV uses port 80 (or whatever port your HTTP is configured for). SSL is supported and this makes your content secure over the public network. If SSL is not used, username and password are secure but content may not be.

The HeaderMatch document that ships with FirstClass includes lines that enable WebDAV. There are also advanced WebDAV configuration options there, should you need them. They are documented in the HeaderMatch document.

To enable WebDAV for a user group, type the URL of your WebDAV server (starting with <https://>) at "WebDAV domain" on the Services tab of the Group Privileges form. This URL must point to a machine that is running Internet Services.

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## Using FirstClass like a file server

In order for your users to use FirstClass like a file server, they need to map a network drive on their computers to your WebDAV server. The following information is intended for you to pass along to your users as needed.

If you want to edit files online or upload/download lots of files using drag and drop, you can map a network drive on your computer. Your administrator will tell you what drive to map to, and this drive will appear just like any other folder on your computer.

## Mapping a Windows drive



Note

This process will work at a general level for all Windows versions. However, the process may change slightly between versions.

- 1 Open My Computer.

- 2** Choose Tools > Map Network Drive.
- 3** Enter the URL to connect to (supplied by your administrator).
- 4** Enter your login credentials when prompted.

These are the same username and password you use to log in.

## **Mapping a Mac drive**

- 1** Choose Finder > Go > Connect to Server.
- 2** Enter the URL to connect to (supplied by your administrator).
- 3** Enter your login credentials when prompted.

These are the same username and password you use to log in.

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